



## Integrated Education and Training (IET) Approval Form

### STEP 1

An integrated education and training program must have a single set of learning objectives (SSLOs).

[ATLAS](#) is an adult education support network provider that can assist in developing SSLOs. All IET SSLOs must receive approval from ATLAS before this form can be submitted to the Minnesota Department of Education. The entire IET Approval Form, including the SSLOs, must be submitted to ATLAS in order to provide context to review the SSLOs. Please allow two weeks for the approval of SSLOs.

### STEP 2

Has ATLAS approved the SSLOs for the IET being submitted?

Yes  No  If this box is checked contact ATLAS to have the SSLOs approved before submitting the IET Approval Form.

Use the separate document entitled, Integrated Education and Training (IET) Approval Form Directions, to complete this form. Errors made on the IET Approval Form may delay approval.

### Consortium, Staff, and Site

1) Name of individual completing the form and email address:

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2) Name of ABE consortium: \_\_\_\_\_

3) Name of ABE consortium manager and email address:

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4) Name of adult education instructor(s) and email address:

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5) Name of training instructor(s) and email address:

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6) Please list the site address(es) where this IET will be offered:

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## Occupation or occupational cluster

An IET must be a part of a career pathway. One component of the Workforce Innovation and Opportunity Act (WIOA) definition of career pathway is that it, “helps an individual enter or advance within a specific occupation or occupational cluster”.

7) What specific occupation or occupation cluster does this career pathway help an individual enter or advance within?

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8) What is the median wage for this occupation in Minnesota? \_\_\_\_\_

9) What occupationally relevant instructional materials will be used?

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## Credential

An IET must be a part of a career pathway. One component of the WIOA definition of a career pathway is that it, “enables an individual to attain a secondary school diploma or its recognized equivalent, and at least one recognized postsecondary credential”.

10) What, if any, recognized postsecondary credential or credentials will an individual receive if they complete this IET?

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11) Is this credential a WIOA recognized postsecondary credential? YES  NO

12) What is the culminating recognized postsecondary credential of the career pathway?

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## Partner and Student Supports

13) List the employer partner(s) and their roles.

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14) Name and email of the person placing the IET completers into employment.

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15) How will the support service needs be identified for the adult learner?

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16) Name and email of the person who will make the needed referrals.

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17) Describe the academic advising available to adult learners.

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## Integrated Education and Training Design

18) How many total weeks and total hours is the IET? \_\_\_\_\_

19) What will the class name(s) be in the Student Information Database (SiD)?

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20) What is the minimum Educational Functioning Level (EFL) for enrollment in reading and/or math?

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21) Timeline/Intensity/: Each column equals 100%; all three components should be included and be somewhat proportionate. If you will be operating more than one cohort show when they will be offered below.

<b>Activity%</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Mar</b>	<b>Apr</b>	<b>May</b>	<b>June</b>
Adult Education and Literacy												
Workforce Preparation												
Workforce Training												
<b>TOTAL</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>	<b>100%</b>

Submit this form along with the ATLAS approved SSLOs to Neill Allard, Communications and Administrative Support Specialist, at [Neill.Allard@state.mn.us](mailto:Neill.Allard@state.mn.us).